

## Directions for Participation in an Atlantic County Live-Stream Event

These directions are for Google Chrome and Internet Explorer. If you are unfamiliar with participating in on-line events we suggest that you read all these directions before the start time for the event.

From the link provided you will get to a page that looks like this.

The Events status may say “Not started” and that is OK you can still join the event and you will be connected once the event starts.

The screenshot shows a Cisco Webex event page. At the top left is the Cisco Webex logo. On the right, it says 'For'. Below the logo, the event information is displayed: 'Event Information: FHTTEST9'. To the right of this is a language selector showing 'English : New York Time'. Below the event information, there are four fields: 'Event status: Started', 'Date and time: Tuesday, March 17, 2020 12:30 pm Eastern Daylight Time (New York, GMT-04:00) Change time zone', 'Duration: 15 minutes', and 'Description: fhstest1'. Below these fields is a link: 'By joining this event, you are accepting the Cisco Webex Terms of Service and Privacy Statement.' To the right of the event information is a 'Join Event Now' button. Below this button is a form with four fields: 'First name: Renee', 'Last name: Petit', 'Email address: petit\_renee@aclink.org', and 'Event password: \*\*\*\*\*'. Below the form is a 'Join Now' button, a link 'Join by browser NEW!', and a link 'If you are the host, start your event.'

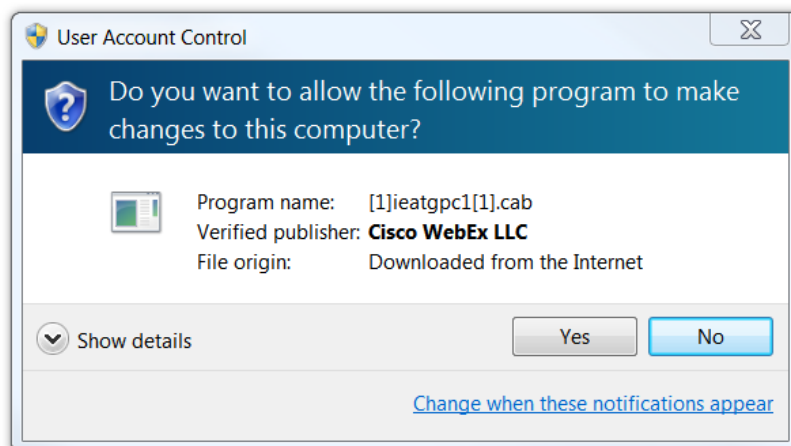
1. Enter your First and Last Name and your email address then click the “Join Now” button.

This screenshot shows a close-up of the 'Join Event Now' form. At the top is a 'Join Event Now' button. Below it is the text 'To join this event, provide the following information.' followed by four input fields: 'First name:', 'Last name:', 'Email address:', and 'Event password:'. Below the form is a 'Join Now' button, a link 'Join by browser NEW!', and a link 'If you are the host, start your event.'

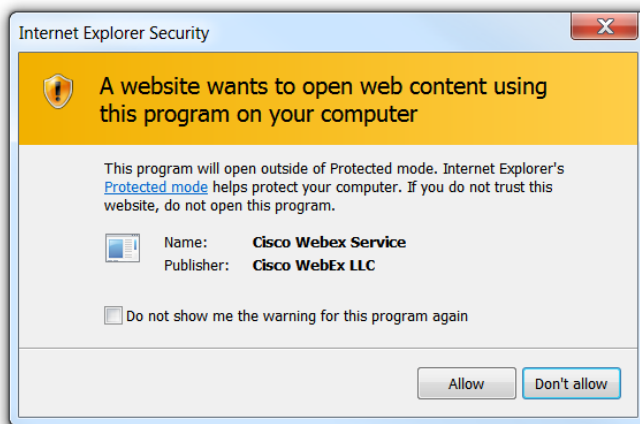
2. You may be asked to download a file to your computer.

## FOR INTERNET EXPLORER

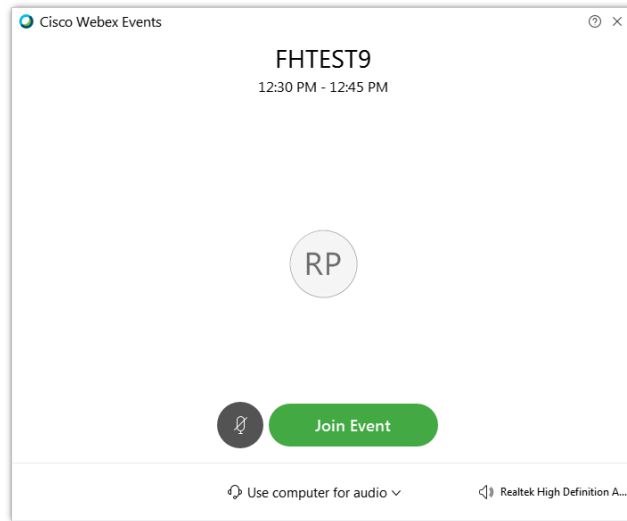
From Internet Explorer you may see this box. Click on the “Yes” button.



- a. Click on the “Allow” button



- b. Click on the “Join Event”



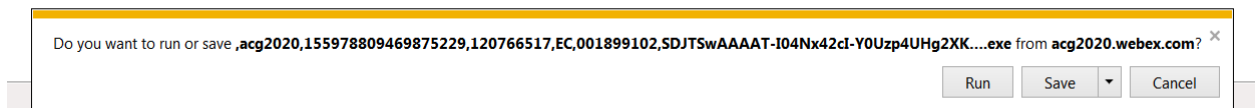
c. You will see this while connecting.

# Starting Webex...



Still having trouble? [Run a temporary application](#) to join this meeting immediately.

d. If you have trouble connecting, click the “Run a temporary application” link to join the meeting immediately. You may also have to give permission for this.

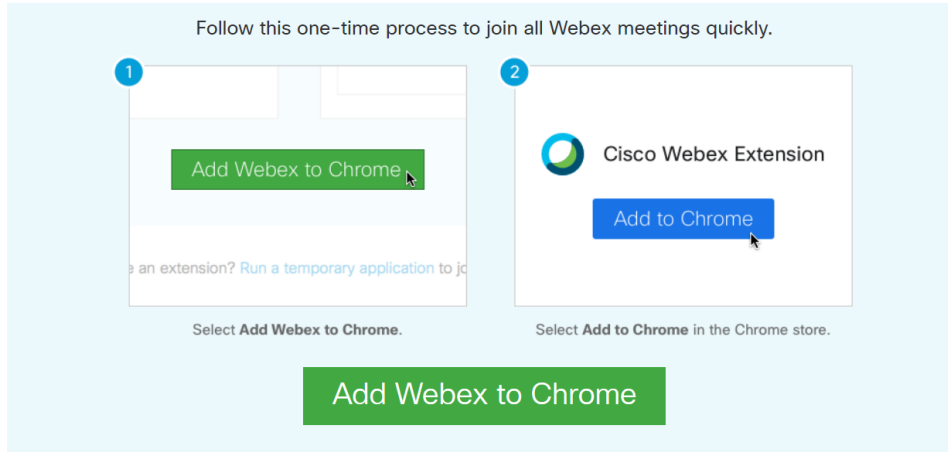


After running this application you will have to click the “Join Meeting” button again.

FOR GOOGLE CHROME:

1. Click the "Add Webex to Chrome" button.

## Step 1 of 2: Add Webex to Chrome



Don't want to use an extension? [Run a temporary application](#) to join this meeting.

2. Click the "Add to Chrome" button.

[Home](#) > [Extensions](#) > Cisco Webex Extension



### Cisco Webex Extension

Offered by: [webex.com](#)

★★★★★ 2,179 | [Social & Communication](#) | 10,000,000+ users

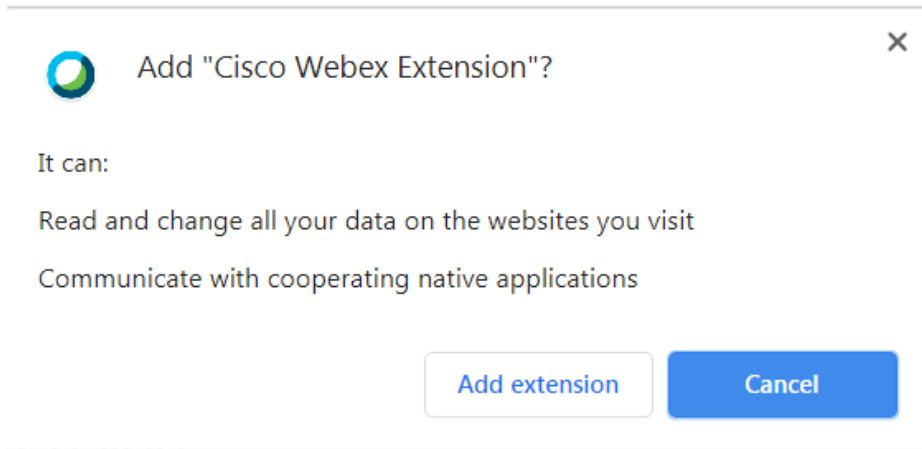
Add to Chrome

Overview

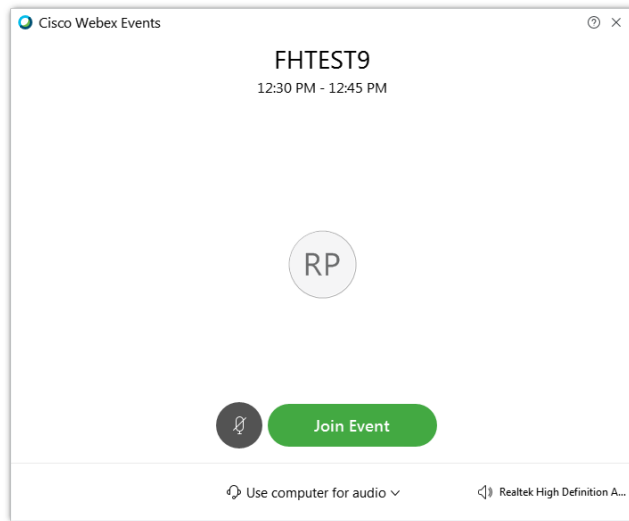
Reviews

Related

3. Click the "Add extension" button.



4. Click the “Join Event” button.



## Cisco Webex Event Directions

1. Once in the Meeting you will be able to ask questions by clicking on the Blue “Chat bubble” icon that appears in the box at the bottom left of your screen.



2. Then on the bottom right hand side you will see this box. Click in the box that says “Select a panelist in the Ask menu first and then ask your questions.” **IMPORTANT:** Please leave this selected as “All Panelists”, questions directed at the “Host” for example may be missed by the meeting monitors. Please include the town in which you live with your question. Once you type your question hit “Send”.

To: Host

Enter chat message here

Q&A

All (1) My Q&A (1)

Renee Pettit - 1:53 PM

Q: Hello

Ask: All Panelists

Select a panelist in the Ask menu first and then type your question

Send

3. You will see your question in the panel, as highlighted. You will NOT be able to see other attendees' questions. Questions submitted will be read into the record during the public comment section and will be answered verbally.

Q: Sample Question?

Ask: All Panelists

Select a panelist in the Ask menu first and then type your question

Send

Questions and comments may be deemed inappropriate as follows:

- Abusive or hurtful comments
- Off-topic and redundant comments
- Comments that use foul language or "hate speech"
- Personal attacks or defamatory statements or comments
- Comments that violate the privacy of any individual